

**District 6 HRDC Board of Directors Meeting**  
**Friday, July 19<sup>th</sup>, 2024, 10:00 a.m.**  
**HRDC Conference Room**  
**Agenda**

| <b>Agenda Item</b>  | <b>Presenter</b>                              | <b>Material<br/><u>Included</u></b> | <b>Action<br/><u>Required</u></b> |
|---|---|-------------------------------------|-----------------------------------|
| <b><u>Agenda Review</u></b>   | <b>Cody McDonald</b>                          | Yes                                 | Yes                               |
| <b><u>Approval of May Minutes</u></b>                                     | <b>Cody McDonald</b>                          | Yes                                 | Yes                               |
| <b><u>Public Comment</u></b>  |   |                                     |                                   |
| <b><u>Financial Reports</u></b>   | <b>Cathy Seilstad</b>                         |                                     |                                   |
| Financial report  |   | Yes                                 | Yes                               |
| Annual Budget   |   | Yes                                 | Yes                               |
| <b><u>Executive Director Report</u></b>                                   | <b>Esther Wilson</b>                          |                                     |                                   |
| Program and Agency Updates  |   | Yes                                 | No                                |
| Bylaws Reviewed by Attorney   |   | Yes                                 | Yes                               |
| 2023 Needs Assessment / Customer Satisfaction Survey                      |   | Yes                                 | Yes                               |
| <b><u>Break</u></b>   |   |                                     |                                   |
| Financial Policy Approval - Outstanding Checks Amendment                  |   | Yes                                 | Yes                               |
| Employee Handbook Amended to Include Performance Evaluation               |   | Yes                                 | Yes                               |
| Annual Conflict of Interest Updates                                       |   | Yes                                 | Yes                               |
| Employee Annual Wages   |   | Yes                                 | Yes                               |
| Election of Board Officers  |   | Yes                                 | Yes                               |
| Committees  |   | Yes                                 | No                                |
| <b><u>New Business</u></b>  |   |                                     |                                   |
| Financial Audit Pinon – Planned for the Last 2 weeks of August            |   |                                     |                                   |
| CSBG Annual Report – Switching to Fiscal Year October to end of September |   |                                     |                                   |
| <b><u>Public Comment</u></b>  |   |                                     |                                   |
| <b>Next Meeting Date</b>  | <b><u>September 20<sup>th</sup>, 2024</u></b> |                                     |                                   |